



Bids and Awards Committee

INVITATION TO BID

(SEC PB No. 2020-017)

1. The Securities and Exchange Commission (SEC), through the authorized appropriations under the FY 2020 Supplemental Annual Procurement Plan 2020-1 (SAPP), intends to apply the sum of **Five Million Four Hundred Thousand Pesos (Php 5,400,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Project, **Supply, Delivery, Installation, and Configuration of Active Directory License and Related Components** for a period of One (1) year. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. SEC now invites bids for the project, **Supply, Delivery, Installation, and Configuration of Active Directory License and Related Components**. Delivery of the Goods shall be in accordance with Delivery Schedule under Section VI. Schedule of Requirements. Bidders should have completed, within five (5) years prior to the deadline for the submission and opening of bids for this project, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA 9184), otherwise known as the “Government Procurement Reform Act”.
4. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or corporations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.
5. Interested bidders may obtain further information from the SEC-BAC Secretariat and inspect the Bidding Documents at the address given below during office hours from 9:00 a.m. to 4:00 p.m.
6. A complete set of Bidding Document may be acquired by Interested Bidders starting **June 25, 2020** from the address below, upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Four Hundred Pesos (Php 5,400.00).
7. In compliance with the requirements for prospective bidder to acquire Bidding Document, they may email the BAC Secretariat for the issuance of Payment Assessment Form (PAF). Payment may be made at the SEC PICC and Ortigas Office or over the counter at any Landbank Branches.
8. It may also be downloaded free of charge from the Philippine Government Electronic Procurement System (PHILGEPS) and SEC websites, provided that the Bidder shall pay the applicable fee for the Bidding Documents not later than the submission of bids,
9. The significant time and deadline for procurement activities are shown below:

| BAC Activities | Schedule/Venue |
|--------------------------------|---|
| Pre-Bid Conference | July 3, 2020 10:00 a.m. Prospective bidders who are interested to join the Pre-Bid Conference via Zoom, please email us on or before 12:00 noon of July 2, 2020 at bacsecretariat@sec.gov.ph |
| Deadline for submission of any | July 5, 2020, on or before 5:00 p.m., |

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| written request for clarification | bacsecretariat@sec.gov.ph |
| Deadline for the submission and receipt of Bids | July 15, 2020 on or before 10:00 a.m. , Procurement Div., 3 rd Floor, Secretariat Bldg., PICC Complex, Pasay City |
| Opening of Bids | July 15, 2020, 10:00 a.m. , at the Executive Lounge, 3rd Floor, Secretariat Building, PICC Complex, Pasay City. (To minimize face to face transaction with the public, only one (1) representative for each bidder will be allowed during the opening of bids) |

All bids must be accompanied by a Bid Security in any acceptable forms and in the amount state in ITB clause 18. It will be opened in the presence of the Bidders' representatives who choose to attend at the address stated above. Late bids shall not be accepted.

The Sec reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA No. 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

SEC BAC Secretariat
Human Resource and Administrative Department
3rd Floor, Secretariat Building
PICC Complex, Pasay City
Telefax. no.: (632) 8818-5330
Electronic mail: bacsecretariat@sec.gov.ph
Website Address: sec.gov.ph.



EMMANUEL Y. ARTIZA
Chairman, Bids and Awards Committee