



Bids and Awards Committee

NOTICE OF AWARD

February 12, 2020

MICROIMAGING SALES AND SERVICES, INC.
2247 Chino Roces Ave., Makati City
Tel. No. 891-0846

Attention: **Mr. Martin Jeremy U. Castro**
Director for Operation

Gentlemen:

We are pleased to inform you that the Securities and Exchange Commission (SEC) has approved the recommendation of the Bids and Awards Committee (BAC) in its BAC Resolution No. 2020-08 to award the contract to **Microimaging Sales and Services, Inc.** for Service Maintenance Contract for Storage of Microfilm Rolls for a period of one (1) year) in the amount of **One Million One Hundred Thirty Thousand Pesos (P1,130,000.00)** inclusive of VAT.

In this connection, you are required to submit to the SEC within ten (10) calendar days from your receipt hereof, the performance security in any of the following forms and amounts stated below:

1. **Php 56,500.00 or 5% of the total contract price** – for cash or cashier's/manager's check.
2. **Php 339,000.00 or 30% of the total contract price** – for Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Kindly return the original copy of this Notice of Award within calendar three (3) days with your signature in the Conforme portion.

Very truly yours,


EMILIO B. AQUINO
Chairperson

CONFORME: **Microimaging Sales and Services, Inc.**


By: Mr. Martin Jeremy U. Castro
Director for Operation
Date: _____