



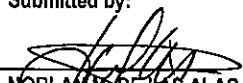

SECURITIES AND EXCHANGE COMMISSION
Secretariat Building, PICC Complex, Pasay City
INDICATIVE PROCUREMENT PLAN FOR 2020

CODE	Program/Activity/Project	PMO/End-user	Mode of Procurement	Schedule of Each Procurement Activity				Funding Source	Estimated Budget (PHP)			Remarks
				Ads/Post of ITB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. COMPETITIVE BIDDING												
A.	Code (PAP)	GOODS:										
	100010000	1	Service Contract Agreement for the Janitorial and Utility Manpower Services for SEC Head Office and Extension Offices	HRAD	PB		1st Quarter	RCC	15,000,000.00	15,000,000.00		
	100010000	2	Service Contract Agreement for the Security Services for SEC Head Office and Extension Offices	HRAD	PB		1st Quarter	RCC	19,000,000.00	19,000,000.00		
	100010000	3	Fleet Card of Gasoline and Diesel Requirements of SEC Officials and Service Vehicles for SEC Head Office and Extension Offices	HRAD	PB		1st Quarter	RCC	3,100,000.00	3,100,000.00		
	100010000	4	Lease Contract Agreement of Thirty-One (31) units Copier Machine for SEC Head Office and all Extension Offices for a period of one (1) year	HRAD	PB		1st Quarter	RCC	2,943,499.00	2,943,499.00		
	30100001	5	Rental of 2 units Microfilm Reader Printer Machine (without operator)	ICTD	PB		1st Quarter	RCC	1,500,000.00	1,500,000.00		
B.	Code (PAP)	IT GOODS										
	200010000	1	Service Maintenance Agreement for Storage of Microfilm rolls	ICTD	PB		1st Quarter	RCC	1,200,000.00	1,200,000.00		
	200010000	2	Maintenance of Microfilm Scanner Machines, Microfilm Printer Machine	ICTD	PB		1st Quarter	RCC	2,000,000.00	2,000,000.00		
	100010001	3	Supply of Services for the Annual Maintenance of CRS Servers and its Related Equipment	ICTD	PB		1st Quarter	RCC	1,905,984.00	1,905,984.00		
	100010001	4	Supply of Services for the Annual Maintenance of CRS Servers and its Related Equipment	ICTD	PB		1st Quarter	RCC	1,900,000.00	1,900,000.00		
	301010001	5	Supply of services for Document Conversion to Digital Format of Audited Financial Statements and General Information Sheet	ICTD	PB		1st Quarter	RCC	4,000,000.00	4,000,000.00		
	100010001	6	E-mail Service	ICTD	PB		1st Quarter	SRC	3,000,000.00	3,000,000.00		
	100010000	7	Multi-Protocol Label Switching (MPLS) Subscription	ICTD	PB		1st Quarter	RCC	8,000,000.00	8,000,000.00		
	200010000	8	Hosting/Co-Location Facility of SEC	ICTD	PB		1st Quarter	RCC	10,000,000.00	10,000,000.00		
	200010000	9	Lease of Production Scanners	ICTD	PB		1st Quarter	RCC	4,200,000.00	4,200,000.00		
	302010001	10	Oracle Licenses for CRS	ICTD	PB		1st Quarter	RCC	1,500,000.00	1,500,000.00		
II. ALTERNATIVE METHODS OF PROCUREMENT												
C.	Code (PAP)	RENT/LEASE/SERVICES										
	100010000	1	Lease of Office Space for SEC Head Office (1 year)	HRAD	NP-LRP		1st Quarter	SRC	82,000,000.00	82,000,000.00		
	302010001	2	Lease of Office Space for Legaspi Extension Office	HRAD	NP-LRP		1st Quarter	RCC	156,000.00	156,000.00		
	302010001	3	Lease of Office Space for Baguio Extension Office	HRAD	NP-LRP		1st Quarter	RCC	2,100,003.84	2,100,003.84		
	302010001	4	Lease of Office Space for Zamboanga Extension Office	HRAD	NP-LRP		1st Quarter	RCC	368,953.20	368,953.20		
	302010001	5	Lease of Office Space for Bacolod Extension Office	HRAD	NP-LRP		1st Quarter	RCC	672,000.00	672,000.00		
	302010001	6	Lease of Office Space for Davao Extension Office	HRAD	NP-LRP		1st Quarter	RCC	4,181,198.76	4,181,198.76		
	100010000	7	Lease of Offsite Warehouse	CRMD	NP-LRP		1st Quarter	RCC	6,766,905.60	6,766,905.60		

	301010001	8	Rental of 1 unit Microfilm Reader Printer Machine (with full time operator)	ICTD	NP-SVP	1st Quarter	RCC	800,000.00	800,000.00		
D.	Code (PAP)	REPAIR/PREVENTIVE MAINTENANCE									
	100010000	1	Repairs and Maintenance for Office Service Vehicles (existing vehicle and service vehicles for Directors)	HRAD	NP-SVP, DC, Shopping, A to A	as the need arises	RCC	1,800,000.00	1,800,000.00		
	100010000	2	Repairs and Maintenance - Office Equipment, Furniture, Fixture and IT Equipment	HRAD	NP-SVP, DC, Shopping, A to A	as the need arises	RCC	640,000.00	640,000.00		
	200010000	3	Repair and purchased of parts (labor and materials) for Rapidprint TYM-N-Dater Machines	ICTD	DC	as the need arises	RCC	50,000.00	50,000.00		
	100010000	4	Repairs and Maintenance of validating machines	FMD	DC	as the need arises	RCC	10,000.00	10,000.00		
	100010000	5	Repairs and maintenance of official receipt printers	FMD	NP-SVP, DC, Shopping, A to A	as the need arises	RCC	10,000.00	10,000.00		
	200010000	6	Preventive Maintenance for Digital Mailing Machines	ICTD	NP-SVP, DC, Shopping, A to A	as the need arises	RCC	50,000.00	50,000.00		
E.	Code (PAP)	SUPPLIES AND MATERIALS									
	302010001	1	Office Supplies not available at the Procurement Service	BEO	NP-SVP, DC, Shopping	as the need arises	RCC	282,000.00	282,000.00		
	302010001	2	Office Supplies not available at the Procurement Service	CDOEO	NP-SVP, DC, Shopping	as the need arises	RCC	420,000.00	420,000.00		
	302010001	3	Office Supplies not available at the Procurement Service	CEO	NP-SVP, DC, Shopping	as the need arises	RCC	562,000.00	562,000.00		
	302010001	4	Office Supplies not available at the Procurement Service	DEO	NP-SVP, DC, Shopping	as the need arises	RCC	410,300.00	410,300.00		
	302010001	5	Office Supplies not available at the Procurement Service	IEO	NP-SVP, DC, Shopping	as the need arises	RCC	491,600.00	491,600.00		
	302010001	6	Office Supplies not available at the Procurement Service	LEO	NP-SVP, DC, Shopping	as the need arises	RCC	107,000.00	107,000.00		
	302010001	7	Office Supplies not available at the Procurement Service	ZEO	NP-SVP, DC, Shopping	as the need arises	RCC	357,000.00	357,000.00		
	302010001	8	Office Supplies not available at the Procurement Service	TEO	NP-SVP, DC, Shopping	as the need arises	RCC	280,000.00	280,000.00		
	302010001	9	Office Supplies not available at the Procurement Service	BCDEO	NP-SVP, DC, Shopping	as the need arises	RCC	280,000.00	280,000.00		
	100010000	10	Supply of goods for pest control services for the SEC office space in PICC for a period of 1 year	HRAD	NP-SVP, DC, Shopping	1st Quarter	SRC	250,000.00	250,000.00		
	100010000	11	Supply and delivery of drinking water of SEC employees for Head Office	HRAD	NP-SVP, DC, Shopping	1st Quarter	SRC	300,000.00	300,000.00		
F.	Code (PAP)	SUBSCRIPTION SERVICES									
	100010000	1	Subscription to Magazines and Newspapers	HRAD	non-bac	1st Quarter	RCC	310,398.00	310,398.00		
	200010000	2	Subscription to Anti-Virus	ICTD	NP-SVP	1st Quarter	SRC	550,000.00	550,000.00		
	301010001	3	Subscription to Digital Certificates	ICTD	NP-SVP	1st Quarter	RCC	70,000.00	70,000.00		
	301010001	4	Subscription to Fortinet Firewall (FG500d) for Head Office and SEC Co-location (FG501E) with FortiAnalyzer	ICTD	NP-SVP	1st Quarter	RCC	950,000.00	950,000.00		
	302010003	5	Subscription to Technistock Financial Terminal	EIPD	DC	1st Quarter	RCC	467,040.00	467,040.00		
	100010000	6	Subscription to Mobile Phone Line	HRAD	DC	1st Quarter	RCC	1,500,000.00	1,500,000.00		
III. OTHERS								-			
G.	Code (PAP)	UTILITIES									
	100010000	1	Water Supply	HRAD	non-bac	n/a	RCC	500,000.00	500,000.00		
	100010000	2	Electric/Power Consumption	HRAD	non-bac	n/a	RCC	29,382,000.00	29,382,000.00		

H.	Code (PAP)	COMMUNICATIONS				RCC	-			
	100010000	1	Landline (direct and local lines)	HRAD	non-bac	n/a	6,700,000.00	6,700,000.00		
I.	Code (PAP)	POSTAGE AND COURIER SERVICES				RCC	-			
	100010000	1	Courier	HRAD	PB	n/a	1,000,000.00	1,000,000.00		
	100010000	2	Postage Service	HRAD	NP A to A	n/a	1,500,000.00	1,500,000.00		
J.	Code (PAP)	TAXES, INSURANCE PREMIUMS AND OTHER FEES				RCC	-			
	100010000	1	Fidelity Bond Premiums - Main, BEO, TEO, CEO & IEO	FMO	non-bac	n/a	1,640,000.00	1,640,000.00		
	100010000	2	Vehicle Registration	HRAD	non-bac	n/a	145,000.00	145,000.00		
	100010000	3	Vehicle Insurance Premiums	HRAD	non-bac	n/a	250,000.00	250,000.00		
K.	Code (PAP)	ADVERTISING EXPENSES				RCC	-			
	100010000	1	Publication of ITB, Memorandum Circular, and Other Insurance	HRAD	non-bac	n/a	3,500,000.00	3,500,000.00		
L.	Code (PAP)	PROFESSIONAL SERVICES				RCC	-			
	100010000	1	Contract of Service Personnel	HRAD	non-bac	n/a	30,624,000.00	30,624,000.00		
TOTAL								262,482,882.40	262,482,882.40	

Submitted by:


NORLAN M. DE LAS ALAS
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ROSELLER N. CAPILA
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Recommending Approval:

For the Bids and Awards Committee:


EMMANUEL Y. ARTIZA
 Chairman, Bids and Awards Committee

Approved By:


EMILIO B. AQUINO
 Chairperson

Acronyms:

PB: Public Bidding
DC: Direct Contracting
S: Shopping

NP-LRP: Negotiated Procurement-Lease of Real Property
NP-SVP: Negotiated Procurement-Small Value Procurement
NP-A to A: Negotiated Procurement-Agency to Agency

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