Logo

**PRODUCT HIGHLIGHT SHEET**

**NAME OF FUND**

**BRIEF INFORMATION ON (Fund’s name)**

* Provide information with respect to the investment company including classification whether it is an open-end or closed-end;
* The investment objective, policy and strategy of the investment company;

**PRODUCT SUITABILITY**

The recommended investment timeframe for this Fund is \_\_\_\_\_\_\_ or more. This Fund is suitable for investors who:

* Have a (short, medium to long term) investment horizon;
* Want a diversified portfolio of investment in \_\_\_\_\_\_\_\_\_\_\_\_; and/or
* Are willing to take (conservative, moderate, aggressive etc. risks) for potentially (low, moderate etc.) capital returns over \_\_\_\_\_\_\_\_\_ term

**KEY PRODUCT FEATURES**

|  |  |
| --- | --- |
| **Fund Category / Type** |  |
| **For Feeder Funds and Fund of Funds, provide information on the underlying fund/s.** |  |
| **Base Currency** |  |
| **Benchmark** |  |
| **Investment Strategy** |  |
| **Dividend Policy** |  |
| **Date Rendered Effective** |  |
| **Rights of the Security Holders** |  |
| **Other Key Features of the Fund** |  |
| **Fund Manager (include delegatee, if any)** |  |
| **Fund Distributor (include delegatee, if any)** |  |
| **Custodian (include delegatee, if any)** |  |
| **Transfer Agent** |  |
| **Fund Advisor (if any)** |  |
| **Independent Auditor** |  |
| **Law Firm (if any)** |  |

**RISKS FACTORS**

* Provide information on the risks in investing in this type of product.
* Provide information that there is **NO GUARANTEE** on the investment returns, nor any assurance that the fund’s investment objective will be achieved.

**FEES & CHARGES**

|  |  |
| --- | --- |
| **Sales Load Fee** |  |
| **Redemption Fee** |  |
| **Fund Manager’s Fee\*** |  |
| **Distribution Fee\*** |  |
| **Transfer Agent Fee\*** |  |
| **Custodian Fee** |  |
| **Fees/charges paid by the investor when subscribing or redeeming the securities** |  |
| **Applicable Taxes** |  |

\*The Fund Manager’s Fee, Distribution Fee and Transfer Agent Fee may be bracketed as one.

**TRANSACTION INFORMATION**

|  |  |
| --- | --- |
| **Minimum Initial Investment** |  |
| **Minimum Additional Investment** |  |
| **Minimum Redemption Amount** |  |
| **Minimum Balance** |  |
| **Cooling-off Period, if any** |  |
| **Holding Period** |  |
| **Period to Receive Payments** |  |
| **Cut-off Time for Valuation of Securities:**  **Subscription**  **Redemption** |  |

**SUBSCRIPTION OF SECURITIES**

* This portion should provide the procedure for the issuance and subscription of the shares or units.
* It should provide information on where, when, how to subscribe the shares or units and what shall the investor receive once payment is made on the subscription.
* Provide a discussion on the computation of the NAVpS/NAVpU and the cut-off period.
* A description of the fees to be charged against the investor should be disclosed including bank fees if the transaction is coursed through a bank

**REDEMPTION OF SECURITIES**

* This portion should provide the procedure for the redemption of the securities
* It should provide information on where, when, how to request the redemption of the shares or units and what and period to receive payment (which should be within seven (7) banking days from receipt of the request.
* A description of the fees to be charged against the investor should be disclosed including bank fees if the transaction is coursed through a bank.

**FUND PERFORMANCE**

**Average Total Return of the Fund**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **As of \_\_\_\_\_\_\_\_ 20\_\_, in %** | **1-Year** | **3-Year** | **5-Year** | **10-Year** | **Initial Value** |
| Fund |  |  |  |  |  |

**Annual Total Return of the Fund**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **As of \_\_\_\_\_\_\_\_ 20\_\_, in %** | **1-Year** | **2-Year** | **3-Year** | **4-Year** | **Initial Value** |
| Fund |  |  |  |  |  |

**Fund’s Performance against Benchmark**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **As of \_\_\_\_\_\_\_\_ 20\_\_, in %** | **1-Year** | **3-Year** | **5-Year** | **10-Year** | **Initial Value** |
| Fund |  |  |  |  |  |
| Benchmark |  |  |  |  |  |

**Dividend Distribution**

**CONTACT INFORMATION / COMPLAINT**

* This portion should provide the contact details, such as but not limited to the phone number, fax number, business address and e-mail address, of the Fund Manager and the Investment Company. An establishment of a Customer Care Center is advisable.
* In the alternative, contact Securities and Exchange Commission thru <http://imessagemo.sec.gov.ph/login.php>
* This should also provide the procedure for receiving complaints or queries and how they are handled.