

BIDS AND AWARDS COMMITTEE
Pre-Bid Conference Minutes of Meeting

Project : **Service Contract for the Security Services for SEC Head Office and Extension Offices for a Period of one (1) year**

Date : June 3, 2019

Time : 10:00 a.m.

I. Attendees:

BAC Members : General Accountant Emmanuel Y. Artiza, Chairman
Com. Secretary Armando A. Pan Jr., Vice Chairman
Assistant Director Daisy B. Pabuaya, Member
Assistant Director Isma Gonzales, Alternate Member

Technical Working Group : Engr. Marcelo Q. Rabara

Prospective Bidders:

PROSPECTIVE BIDDERS	AUTHORIZED REPRESENTATIVES
1. Care Best International Security	Mr. Alejandro Dellota
2. Lockheed Federal Security	Mr. Oliver Jay Josue
3. Hackett Security Agency	Ms. Victoria Macapulay
4. DBPSC Security Service, Inc.	Mr. Erick Tolentino

II. Call to Order

Time: 10:00 a.m.

Quorum: Yes No

III. Preliminaries: In compliance with the requirements of the 2016 Revised IRR, the following were presented:

DOCUMENT	POSTING	DATE
Invitation to Bid	PhilGEPS	May 25, 2019
	SEC Website	May 25, 2019

Letter to Observer	COA	May 29, 2019
	PISM	May 29, 2019
	PCCI	May 29, 2019

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VI. Discussion/Open Forum

The Secretariat discussed the Checklist of Requirements (Annex A) and the common reasons resulting to disqualification of the bidders in its submission and opening of its bids.

Engr. Marcelo Q. Rabara, the End-User Representative discussed the Technical Specifications of the project.

The following clarifications were raised during the open-forum:

SEC REQUIREMENT	CLARIFICATION	SEC RESPONSE
10% Agency Fee	Why not the 20% agency fee prescribed by the DOLE.	The 20% administrative fee provided for under Section 4 of DOLE DO No. 150-16 is also a percentage imposition that has for its effect the fixing of a floor price on Service Agreements. In this regard and following the position of the GPPB as stated and explained in the Resolution No. 14-2012, reiterated through Resolution No. 14-2015 and Circular No. 04-2015 both dated 30 April 2015 runs counter to the provision of Section 31 of RA 9184 and its IRR.

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V. Other Instructions:

In consideration of the agency fee matter, the BAC instructed the following:

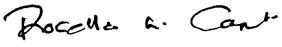
1. To clarify with GPPB on the matter.


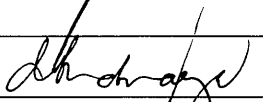
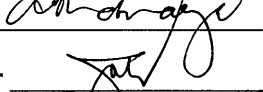
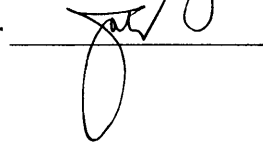
VI. Adjournment:

The meeting was adjourned at 10:30 a.m.

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Prepared by :  **Marilyn B. Bredes**

Noted by :  **Roseller N. Capila**
Officer - in - Charge, BAC Secretariat

Approved by: **General Accountant Emmanuel Y. Artiza, Chairman** 
Com. Secretary Armando A. Pan, Jr., Vice Chairman 
Assistant Director Daisy B. Pabuaya, Member 
Assistant Director Isma C. Gonzales, Alternate Member 



**ATTENDANCE
PRE-BID CONFERENCE**

June 3, 2019

Supply of Printing Services for a period of one (1) year | 9:00 AM
Service Contract for the Security Services for SEC Head Office and Extension Offices for a period of one (1) year | 10:00 AM

BAC Members	Signature
Dir. Emmanuel Y. Artiza	
Asst. Dir. Armando A. Pan Jr.	
Asst. Dir. Kenneth Joy A. Quimio	
Asst. Dir. Daisy B. Pabuaya	
Asst. Dir. Oliver Leonardo	
Asst. Dir. Isma C. Gonzales	
Ms. Pilar E. Lantin (Financial Adviser)	
Technical Working Group	
Atty. Marlon G. Facun	
Engr. Jose Carlo P. Ambat	
Engr. Marlon Lester Cantor	
Ms. Joanna Corazon Fonte	
Engr. Marcelo Q. Rabara	
Mr. Noel B. Ara	
Secretariat	
Roseller N. Capila	
Mr. Norlan M. De las Alas	
Mr. Christian Noel B. Castillo	
Ms. Femmy Jane P. Baluyot	
Ms. Marilyn B. Bredes	
Bidders	
Alexandro Belluta / CARE DES INT'L SECURITY	
Oliver Jay Jouve / Lockheed Security Federal	
Victoria Macapula / Hackett Security Agency	
ERICK TOLENTINO / DRSC SECURITY SERVICE, INC.	

Observers

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