



Bids and Awards Committee

Project Title: Supply of Services for Document Conversion to Digital Format of Audited Financial Statement (AFS) and General Information Sheets (Negotiated Procurement)

Bid Bulletin No. 2

All Prospective Bidders are hereby informed of the following amendments to the SEC Bidding Documents:

PARTICULARS	AMENDMENT/CLARIFICATION
Acquisition of Bidding Documents	A complete set of Bidding Documents may be acquired by interested bidders from the Procurement Division upon payment of a non-refundable fee of Three Thousand Five Hundred Pesos (Php 3,500.00), pursuant to the latest Guidelines issued by the Government Procurement Policy Board (GPPB). Bidders who participated in the previous bidding which failed shall pay a minimal amount of Five Hundred Pesos (Php 500.00).
<u>Page 5. Checklist of Eligibility and Technical Documents for Submission</u>	Please disregard the Checklist of Eligibility and Technical Documents for Submission.
<u>Page 62. Terms of Reference</u> E. Project Team/Organization	The bidder must submit/attach Resume for each position from Project Manager to Utility Personnel.
<u>Page 83. Statement of all Ongoing Contracts including Awarded but not yet Started Government and Private Contracts, whether similar or not similar in Nature and Complexity to the Contract to be bid</u>	
C. Column No.8, Date of Delivery	Date of Delivery shall refer to the Date the Project shall be fully delivered, completed and paid. See attached form.
<u>Page 84. Statement of Single Largest Completed Contract Similar to the Contract to be bid within three (3) years period</u>	Statement of Single Largest Completed Contract Similar to the Contract to be bid within five (5) years period. See attached form.

This Bid Bulletin No. 2 shall form an integral part of the Bidding Documents.

September 27, 2017


EMMANUELY ARTIZA
Chairman

Statement of all Ongoing Contracts including Awarded but not yet Started Government & Private Contracts, whether similar or not similar in nature and complexity to the contract to be bid

Name of Contract	Date of contract	Contract duration	Owner's name and address	kind of Goods	Amount of contract	Value of outstanding works	Date of Delivery <i>(Date of Delivery shall refer to the expected date the project shall be fully delivered, completed and paid.)</i>

Instructions:

- a) If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state none or equivalent term.
- b) The total amount of the ongoing and awarded but not yet started contract should be consistent with those used in the Net Financing Contracting Capacity (NFCC) in case an NFCC is submitted as an eligibility documents

Submitted By:

Company Name: _____
 Authorized Representative: _____
 Designation: _____
 Date: _____

Statement of Single Largest Completed Contract similar to the contract to be bid within the five (5) years period

This is to certify that the project named below is the Single Largest Completed Contract similar to the contract to be bid, within the five (5) years period

Name of Contract	Date of contract	Contract duration	Owner's name and address	Kind of Goods	Amount of completed contracts, adjusted by the bidder to current prices using PSA's consumer price index, if necessary	Date of Delivery <i>(Date of Delivery shall refer to the expected date the project shall be fully delivered, completed and paid.)</i>

Note: Bidder shall attach the following:

1. Photocopy of approved Contract or Purchase Order/Work Order
2. End-user's Certificate of Completion or Acceptance from bidder's client or Official Receipt issued for the contract

Submitted By:

Company Name: _____

Authorized Representative: _____

Designation: _____

Date: _____