

Bid Bulletin No. 3

Subject : **Subscription to On-Line Document Retrieval System**

All prospective bidders are hereby informed of the following clarifications:

AMENDMENTS

Item No.	From	To
Page 37, item no. 5.4	<p>Bidder shall include in their bids</p> <p>1 A photocopy of SLCC of Purchase Order; and</p> <p>2 The corresponding proof of completion, which could either be:</p> <p>i Certificate of Final Acceptance/Completion from bidders client; or</p> <p>ii Official Receipt of the bidder covering the full amount of the contract</p> <p>Similar contract shall be refer to contract the involves the provision of Subscription to On-line Document Retrieval System.</p>	<p>Bidder shall attach the following:</p> <p>1 Photocopy of Approved Contract or Purchase Order/Work Order.</p> <p>2 End-User's Certificate of Completion or Acceptance from bidder's client or Official Receipt for the contract.</p> <p>Similar contract shall refer to the subscription to a document management system to store and retrieve electronic documents/images captured through the use of a scanner</p>
Page 39, item no. 18.2	The bid security shall be valid until 120 days from Bid Opening	The bid security shall be valid until 120 calendar days from Bid Opening
Page 59 Schedule of Requirement	<p>Description</p> <p>Maintenance of SEC i-Report and SEC i-Register Servers, Network Equipment and other Related Equipment and Peripherals</p>	Subscription to On-line Document Retrieval System
Page 64 item 10	The system shall have the capability to allow administrators to specify locations of archived contents.	The system shall have the capacity to allow administrators to specify locations of archived contents.

CLARIFICATIONS:

Item No.	Clarification	Remarks
	Work Flow or Batch Process	Please find attached copy of marked as Annex A

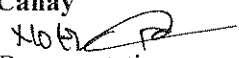
Page 60 item 5	Clarification on the statement “	
Page 66, item 1 Service Level Agreement	Clarification on the statement “99.5 system availability	It refers to 99.5% system availability
	Is Collection Receipt acceptable in lieu of Official Receipt?	Per Revenue Memorandum Circular No. 2-2014 issued by the BIR, Collection Receipt is acceptable in lieu of Official Receipt
	Schedule of Proof of Concept	Per Bid Bulletin No. 1 dated May 5, 2017, s POC is scheduled on May 24-26, 2017. Please coordinate with the BAC Secretariat for schedule
	Will aggregate contracts amounting to fifty percent (50%) of the ABC acceptable?	Yes.
	Is the system to be placed in a Cloud?	The whole infrastructure are to be set-up in the SEC premises for internal use only by authorized SEC users.
	Total number of records for migration	A total of 7.4 M records based on database records for migration
	Total size of document images that needs to uploaded in the system	Approximately 15TB in size of document images
	No. of systems users	At least 300 concurrent users
	Document File Format	Documents are in multi-page TIFF file format

This Bid Bulletin No. 3 shall form an integral part of the Bid Document.

May 22, 2017

Noted by:

Anthony Canay

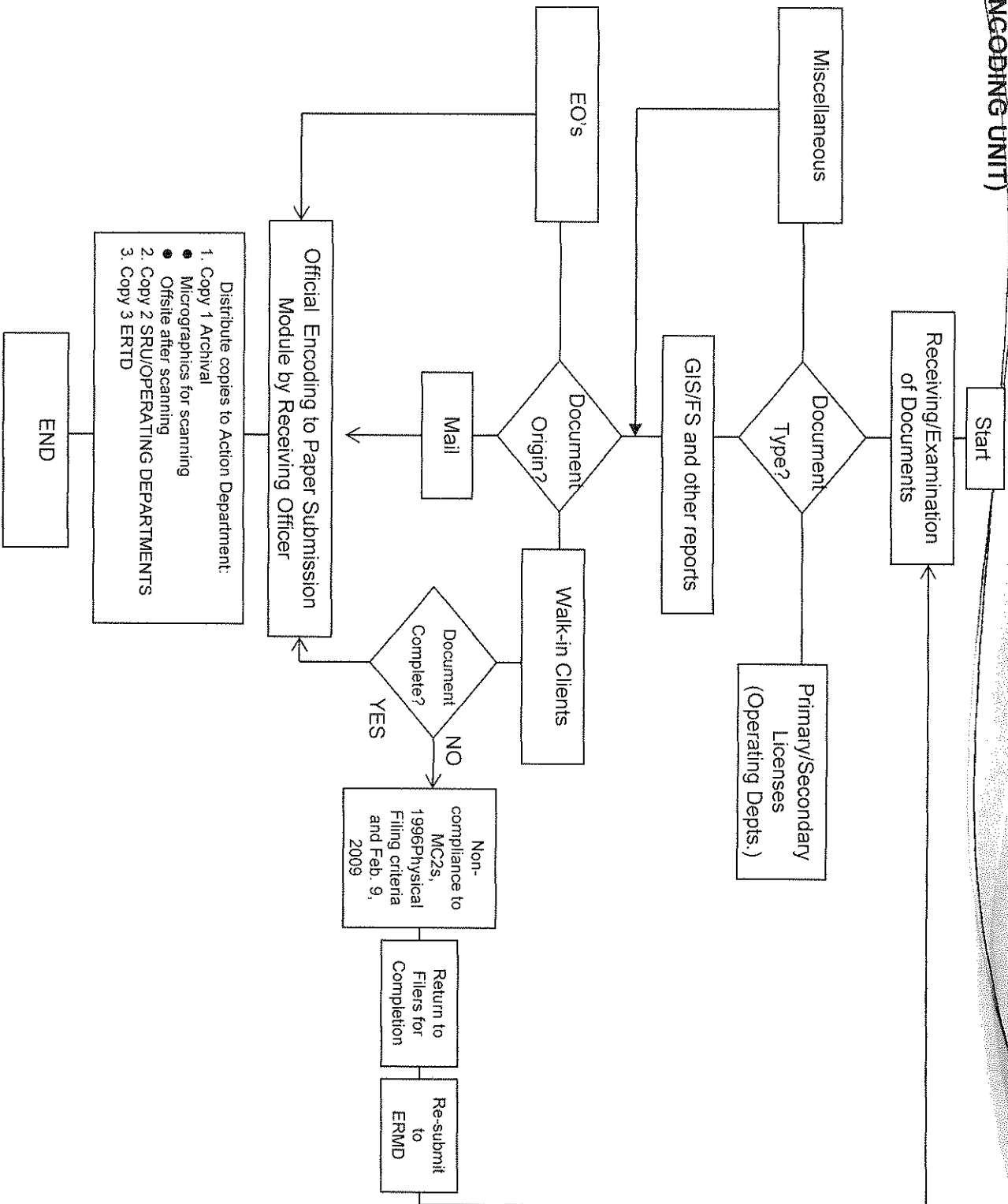
Noel Ara 

End-User Representatives

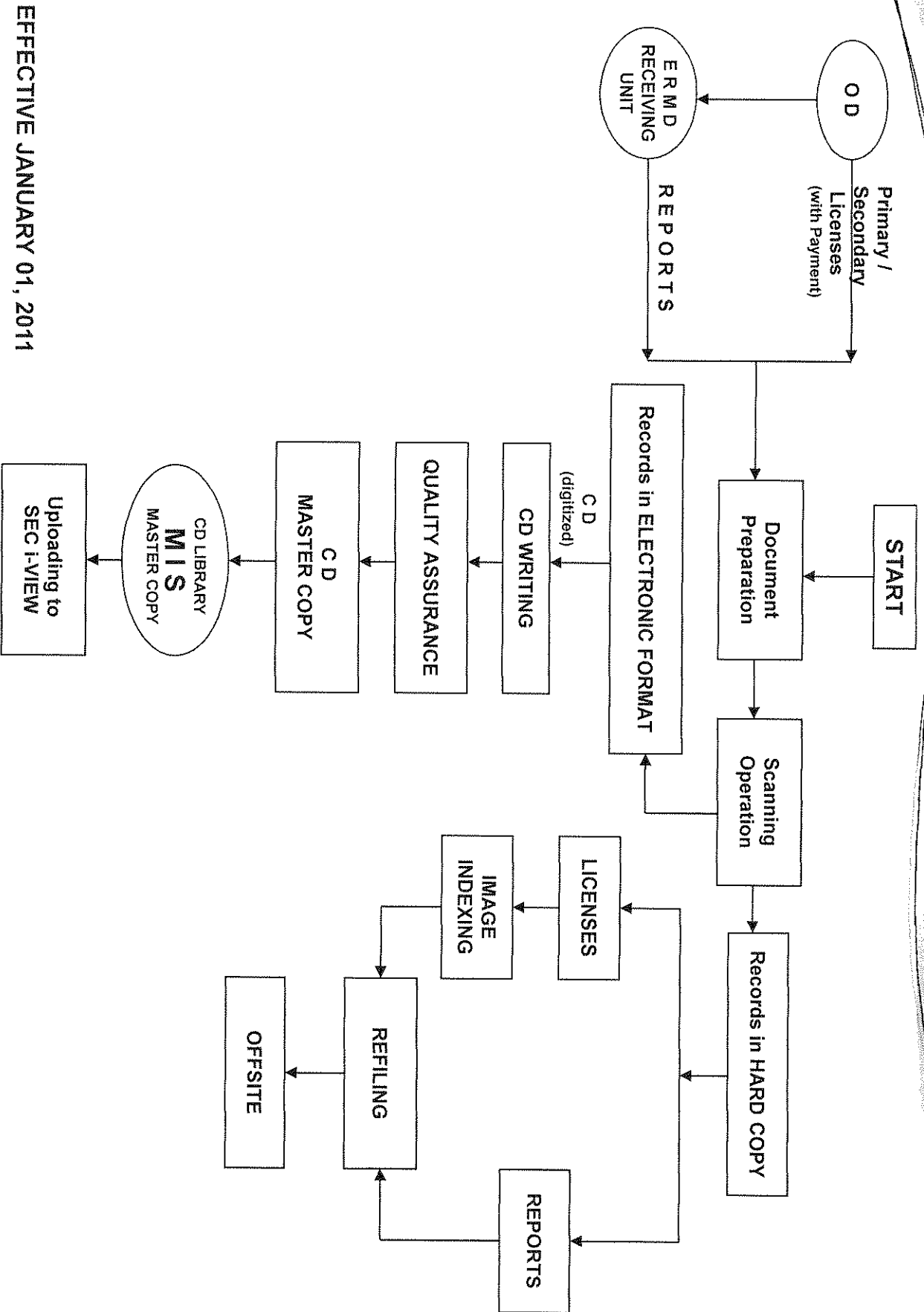
Approved by:


VICENTE GRACIANO P. FELIZMENIO, JR.
 BAC Vice-Chairman

ERM D RECEIVING PROCEDURE (RECEIVING/ENCODING UNIT)



ERMID DOCUMENT CONVERSION PROCEDURE (MICROGRAPHICS UNIT)



EFFECTIVE JANUARY 01, 2011

ERMID RETRIEVAL OF DOCUMENTS PROCEDURE (PUBLIC REFERENCE UNIT)

Client

PRU Personnel

