

Bids and Awards Committee

Bid Bulletin No. 1

Subscription to Alternative On-Line Document Retrieval System

All prospective bidders are hereby informed of the following:

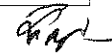
AMENDMENTS:

Item No.	From	To
Invitation for Negotiated Procurement	Deadline for submission of bids on or before 10:00 AM, August 17, 2016. Bid Opening will be on August 17, 2016, 10:00 AM	Deadline for submission of bids on or before 9:00 AM, August 19, 2016. Bid Opening will be on August 19, 2016, 9:00 AM
Bid Data Sheet Item 5.4 page 29	The Bidder must have completed, within the three (3) years prior to the deadline of submission and receipt of bids for this project, a single contract that is similar to the project at hand and whose value must be at least fifty percent (50%) of ABC to be bid. Such contract must be part of, or included in, the Statement under Item 12.1 (a)(iii) hereof.	The Bidder must have completed, within the three (3) years prior to the deadline of submission and receipt of bids for this project, (a) at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least fifty (50%) percent of the ABC and (b) the largest of these similar contracts must be at least twenty-five (25%) percent of the ABC.
Item 201.3 page 31	Each bidder shall submit one (1) originally signed certified true copy of the original document and three (3) photocopies of the first and second components of its bid.	Each bidder shall submit one (1) originally signed certified true copy of the original documents and one (1) photocopy of the first and second components of its bid.
Instruction to Bidders Sec. 24. 1	The BAC open the first bid envelopes of Bidders in public as specified in the BDS to determine each Bidder's compliance with the documents prescribed in ITB. For this purpose, the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present, using a non-discretionary pass/fail criterion. If a bidder submits the required document, it shall be rated passed for that particular requirement. In this regard, bids that fail to include any requirement or are incomplete or patently insufficient shall be considered as "failed". Otherwise, the BAC shall rate the said first bid envelope "passed".	The BAC shall first open the second envelope containing the financial offer of the bidders for the project to determine the lowest bid offer. The BAC shall forthwith proceed with the opening of the first bid envelopes of Bidders in public as specified in the BDS to determine each Bidder's compliance with the documents prescribed in ITB. For this purpose, the BAC shall check the submitted documents of each bidder against a checklist of required documents to ascertain if they are all present. If a bidder submits the required document, it shall be rated passed for that particular requirement. The BAC will endorse the first and second envelope to the Technical Working Group (TWG) for further evaluation.

Sec. 24.2	Unless otherwise specified in the BDS, immediately after determining compliance with the requirements in the first envelope, the BAC shall forthwith open the second bid envelope of each remaining eligible bidder whose first bid envelope was rated "passed". The second envelope of each complying bidder shall be opened within the same day. In case one or more of the requirements in the second envelope of a particular bid is missing, incomplete or patently insufficient, and/or if the submitted total bid price exceeds the ABC unless otherwise provided in ITB Clause 13.2, the BAC shall rate the bid concerned as "failed". Only bids that are determined to contain all the bid requirements for both components shall be rated "passed" and shall immediately be considered for evaluation and comparison.	In this regard, the TWG will first evaluate the bid with the Lowest Calculated Bid (LCB). If the LCB fails to include any requirement or are incomplete or insufficient, it shall be notified and shall be given three (3) calendar days to submit the required document/s. If the LCB successfully submitted the document/s requested by the BAC, the TWG will prepare and submit to the BAC its recommendation. But if the LCB cannot submit the document on the prescribed period, the TWG will proceed with the evaluation of the 2 nd LCB.
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CLARIFICATIONS

	Query	Reply
	Bidders who are PhilGEPS Platinum Member are not required to include the "Class A" Legal Documents in their eligibility and technical documents	All Documents classified under the Class A Documents are required, regardless of your membership with the PhilGEPS
	Do you require the existing i-View and the On-line Document Retrieval System will have the same platform?	Not necessary
	Is it acceptable that the Online Document Retrieval System be stored in a Data Center or cloud?	On Premise
	How many users? Concurrent Users?	400 users/ 300 concurrent users
	How many documents are being received by SEC per day	Average of 1,000 documents per day
	For whose account is the provision for bandwidth	SEC will utilize the existing connection
	Timeline for the development of Document submission module/Computer-Assisted Module	45 days
	Will the document submission module has a validation upon receiving of documents	Yes. SEC will provide the validation specification for the company profile



This Bid Bulletin No. 1 shall form an integral part of the Bid Document.

August 16, 2016.


JOSE P. AQUINO
BAC Chairman